



housing form

Arrival Date: _____

List all room occupants: _____

Departure Date: _____

First Name: _____ M.I.: _____

Last Name: _____

Check here if you have a disability requiring special services

Phone Number: _____

Special requests: _____

Fax: _____

(If providing international numbers PLEASE INCLUDE COUNTRY AND CITY ACCESS NUMBERS)

E-mail: _____

Organization: _____

Address: _____

DEPOSIT INFORMATION

A DEPOSIT in the amount of \$125 must accompany all reservations requests. Housing forms received without a deposit will not be processed. Faxed requests must include a valid credit card number. For deposits paid by check, make check payable to Passkey.com (ASEE) and mail with housing form to ASEE Housing Bureau c/o SLCVC, #1 Metropolitan Square, Suite 1100, St. Louis, MO 63102.

Credit card must be valid through the dates of the convention.

AMEX MasterCard Discover Visa

City: _____ State: _____

Card Number: _____

Zip: _____

Exp. Date: _____

Country: _____

Name on Credit Card: _____

HOTEL SELECTION

Cardholder's signature: _____

Please list four choices in order of preference.

ATTENTION: Reservations made with a credit card and cancelled after May 18, 2000, will be charged a \$25 cancellation fee. Reservations not cancelled 72 hours prior to arrival date will forfeit the complete deposit.

First: _____

Second: _____

Third: _____

Fourth: _____

ATTENTION: Check deposits must be made payable to Passkey.com (ASEE). Housing forms with check deposits only, mail to ASEE Housing Bureau c/o SLCVC, #1 Metropolitan Square, Suite 1100, St. Louis, MO 63102.

If all requested hotels are unavailable, a reservation will be made at the next available hotel.

Only one form of payment per reservation